

# Evaluation Measures of Student Self-Governing Organizations and Associations (NCHU)

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- Article 1 National Chung Hsing University (hereinafter referred to as "NCHU") has formulated the Evaluation Measures of Student Self-Governing Organizations and Associations (hereinafter referred to as the "Measures") in accordance with the provisions of Paragraph 1 of Article 5 of the University Act, to guide the sound development of its student associations, enrich the content of activities, establish archives and records, improve the quality of students' extracurricular activities, select and commend the best associations, and enhance the honor of student self-governing groups and associations in departments, thus achieving the good effect of observation and learning.
- Article 2 All student self-governing groups and associations (hereinafter collectively referred to as "associations") that have been approved by the NCHU and lasted for at least one school year shall participate in the evaluation. Preparatory associations shall be observed and not evaluated.
- Article 3 Evaluations are held regularly every year in the second semester of the school year.
- Article 4 According to the founding purpose, associations can be classified into eight categories, namely, academic, artistic, religious, technical, musical, social, athletic, and service associations. The actual grouping shall be subject to the announcement of the Extracurricular Group.
- Article 5 In principle, the evaluation committee of each category of the association shall have at least two members who are professionals with experience in association counseling inside and outside the NCHU and are well-rated by the NCHU.
- Article 6 The evaluation methods of associations are divided into "regular evaluation" and "annual evaluation".
1. The regular evaluation is conducted by the extracurricular group of the Office of Student Affairs (hereinafter referred to as the "Extracurricular Group") based on the activities.
  2. The annual evaluation is further classified into data evaluation and on-site evaluation. The data evaluation requires all categories of associations to prepare the evaluation-related materials according to the evaluation schedule and send them to the Extracurricular Group within the announcement period. The associations shall prepare relevant materials (including but not limited to paper materials) for evaluation, and the associations have to send staff to cooperate with the on-site commentary.  
The methods of data evaluation and on-site evaluation will be announced separately.
- Article 7 The evaluation results shall be scored according to the percentage method, with regular

evaluation (20%) and annual evaluation (80%).

1. Regular evaluation: The tutors of the Extracurricular Group will evaluate and score the following information about the associations:

- (1) Whether the activity application and outcome forms are processed within the time limit.
- (2) Whether the application and settlement of funds are processed within the time limit.
- (3) Cooperate with the school in handling various activities.
- (4) Attend various conferences and workshops.
- (5) Whether the borrowed venue has been maintained and restored well.
- (6) Whether the association protects public property well and returns it on time.
- (7) The cleanliness and use of the association office.
- (8) Miscellaneous.

2. Annual evaluation: the following items will be evaluated by the evaluation committee.

- (1) Organizational operation.
- (2) Resource management.
- (3) Planning and execution.
- (4) Features and performance.

The grading standards for the annual evaluation of association are based on the National College and University Association Evaluation Project held by the Ministry of Education of the year, and the details of the grading are formulated separately.

Article 8 In accordance with Article 7, the results shall be evaluated and the following rewards and punishments shall be applied:

1. Special Award (the first place in the total average score of various groups): A Certificate of Special Award and a bonus of NT\$ 4,000. The instructor will obtain a Certificate of Special Award. The person in charge of the association will get the minor merits twice, the cadres of the association will get a minor merit, and relevant deeds will be recorded in the association passport. Special Award (the top 2 in the total average score): get a bonus of NT\$ 1,000 and attend the National College and University Association Evaluation Project held by the Ministry of Education on the behalf of the NCHU.
2. Merit Award (the top 15% of each group will be awarded according to the evaluation results): A Certificate of Merit and a bonus of NT\$ 3,000. The instructor will obtain the Certificate of Merit, the person in charge of the association will get a minor merit, the leader of the association will get the minor merits twice, and relevant deeds will be recorded in the association passport.

The above award-winning associations will be given priority in the funding subsidy,

equipment purchase, and club office allocation.

3. First-class prize (top 40% of each category in the evaluation): 1 certificate of merit.
4. According to the actual situation, the association evaluation committee may set up various awards: the best creativity award, the best progress award, the best popularity award, the best booth layout award, etc., and award certificates for these rewards.
5. If an association fails to participate in the evaluation without a justified reason or fails to pass the evaluation (with an overall average of 59 points or less), it will have no access to the funding support and the loan of venues and equipment in the following school year. Those who fail to pass the evaluation for two consecutive years will have their registration revoked according to the procedure.  
The rewards and punishments mentioned in the preceding paragraph may be adjusted by the Extracurricular Group according to the actual situation.

Article 9 After the Measures are reviewed and approved by the Student Affairs Meeting, they will be presented to the principal for approval and implementation, and the same applies to amendments.