

Measures for Renting Lockers from the Extracurricular Activities Group (NCHU)

Approved at the meeting of the Extracurricular Activities Group for implementation on September 21, 2020

- Article 1 The Measures for Renting Lockers from the Extracurricular Activities Group (hereinafter referred to as the "Measures") has been formulated for the effective management and maintenance of lockers.
- Article 2 The student associations of NCHU can borrow lockers according to the Measures. Each association can borrow no more than 2 lockers. During the borrowing period, it is not allowed to apply for changing lockers. The president of the association shall be the main applicant for the loan procedures. The borrower shall assume the responsibility of keeping the locker and maintaining the interior and exterior of the locker in good condition.
- Article 3 The loan period for lockers is one semester. The application time for borrowing is within 30 days from the start date of each semester (according to the school calendar). It may be returned during the borrowing period, but the person who has returned the locker shall not apply for borrowing the locker again during the same semester. When returning a locker, it shall be restored to its original condition and checked by the Extracurricular Activities Group. If the borrower wants to renew the loan, the borrower shall complete the loan renewal application within 30 days before the end of the semester. If the loan renewal application is not completed, the Extracurricular Activities Group reserves the right to dispose of the items left in the lockers as waste after the end of the semester, and no objection is allowed for that. If the borrower fails to return it as required or fails to complete the application for renewal within the application period, the borrower's right to apply for a locker shall be suspended in the next semester. If the locker is damaged artificially during the borrowing period, the borrower shall compensate for the repair costs.
- Article 4 The borrower shall submit the application form to the Extracurricular Activities Group within the application period, and may use it only after completing the application procedures. The borrower shall keep in mind the usage method and change the password. If the borrower forgets the password, do not forcefully destroy the locker. Please go to the Extracurricular Activities Group to unlock it and reset the password. If the combination lock is damaged due to improper use, the borrower shall compensate for the repair or replacement cost according to the manufacturer's quotation.
- Article 5 As lockers are placed in public spaces, there is no way to eliminate the possibility of theft or damage. The borrower shall assess risk and avoid storing valuables, equipment, or important materials. The borrowing club shall be solely responsible for any loss of items in the lockers during the borrowing period. During the borrowing period, if there are any of the following circumstances, the Group may forcefully inspect the locker and terminate the borrowing according to the severity of the circumstance. In case of illegal matters, the

borrower shall bear the responsibility, and the Group will handle them according to the law:

1. Place dangerous goods, explosives, contraband, stolen goods, living creatures, food, perishable goods, or items controlled by law in lockers.
2. Use lockers to engage in illegal transactions or criminal acts.
3. Lend or sublet the locker to others without authorization.
4. Improper storage of items that affect public health or damage the locker.
5. The locker is deliberately left unlocked and becomes an open space.

Article 6 The Measures shall come into force after being approved by the meeting of the Extracurricular Activities Group, and the same shall apply to amendments.

Application Form for Renting Lockers from the Extracurricular Activities Group (NCHU)

Basic information			
Association name		Application date	Date:
President		Locker No.	
<p><input type="checkbox"/> The president of the association has read the Measures for Renting Lockers from the Extracurricular Activities Group (NCHU)</p> <p>President's signature:</p> <p>Borrowing date: ___ / ___ / ___ till ___ / ___ / ___</p> <p><input type="checkbox"/> After the inspection of the Extracurricular Group, the rented locker has been confirmed to be clean and complete, and an application for renewal of one semester has been made.</p> <p>President's signature:</p> <p>Renewal date: ___ / ___ / ___ till ___ / ___ / ___</p>			
Approval situation			
Instructor	Extracurricular Activities Group	Decision	