**國立中興大學學生自治團體/社團【綜合申請】資料表**2025.05

**National Chung Hsing University Student Associations【General Application】**

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| **基本資料 Basic information** | | | | |
| **申請團體**  **Association** |  | **申請日期**  **Application date** | | 年 月 日  \_\_\_(D)/ \_\_\_(M)/ \_\_\_\_(Y) |
| **申 請 人**  **Applicant** |  | **聯絡資訊**  **Contact Information** | |  |
| **核定情形 Approval situation** | | | | |
| **指導老師**  **Instructor** | **課外活動組**  **Extracurricular Activities Division** | | **決行**  **Decision** | |
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| **申請資訊 Application information** | | | | |
| **□自治團體/社團負責人改選Re-election of the person in charge of the self-governing organization or student association**  負責人由\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學，  更改為\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學，學號：\_\_\_\_\_\_\_\_\_\_\_\_\_  新任負責人聯絡資訊：手機：\_\_\_\_\_\_\_\_\_\_\_\_\_；E-Mail：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The person in charge is changed from \_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department, to \_\_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department, student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_. Contact information of the new person in charge: Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_;  E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **（請勾選以下）(Tick the following)**  **□已確認經費收支公告周知各社員或會員，前任負責人簽名：**\_\_\_\_\_\_\_\_\_\_\_\_\_  **The announcement of confirmed fund income and expenditure has been notified to all members, and the signature of the former person in charge: \_\_\_\_\_\_\_\_\_\_\_\_\_**  **□郵局存簿負責人更改 Change of the person in charge of the post office passbook**  郵局存簿負責人由\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學，  更改為\_\_\_\_\_\_\_\_\_\_\_\_\_系\_\_\_\_\_\_\_\_\_\_\_\_\_同學。  The person in charge of the post office passbook is changed from \_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department, to \_\_\_\_\_\_\_\_\_\_\_\_\_ (student name) of the \_\_\_\_\_\_\_\_\_\_\_\_ department.  **（請檢附「存簿封面影本」及「社章及私章樣式」，請見附件1）**  **(Please attach the "copy of the passbook cover" and "the style of the association seal and private seal", please refer to Annex 1)**  **□申請經費支用Apply for the expenditure of \_\_\_\_\_\_\_\_\_\_\_元 (NT$)**   1. 活動名稱Activity name: 2. 活動時間Activity date/time: 3. 活動地點Activity location: 4. 支用眀細Details of income and expenditure:  |  |  |  |  |  | | --- | --- | --- | --- | --- | | **序號**  **No.** | **項目**  **Item** | **單價**  **Unit price** | **數量**  **Qty.** | **總計**  **Total** | | 1 |  |  |  |  | | 2 |  |  |  |  | | 3 |  |  |  |  | | 4 |  |  |  |  | | 5 |  |  |  |  |   **□更換行政/技藝/義務指導老師 Change of administrative/technical/voluntary instructor**  更換行政/技藝/義務指導老師(請圈選)，自\_\_\_\_\_年\_\_\_\_\_月，由\_\_\_\_\_\_\_\_\_\_\_\_\_老師，  更改為\_\_\_\_\_\_\_\_\_\_\_\_\_老師，原因：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_。  Replacement of administrative/technical/voluntary instructor. Since year\_\_\_\_/ month\_\_\_\_\_, the instructor is changed from \_\_\_\_\_\_\_\_\_\_\_\_ (instructor name), to \_\_\_\_\_\_\_\_\_\_\_\_\_ (instructor name), Reason: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  （請檢附「[行政、技藝或[義務](https://www.osa.nchu.edu.tw/osa/act/form/form_3/teacher_volunteer.pdf)老師資料](https://www.osa.nchu.edu.tw/osa/act/form/form_3/teacher_data.docx)表」及老師相關證書與證明文件。）（資料表於課外活動組網站，「表格下載」處）  (Please attach the “[Administrative/Technical/Voluntary Instructor Data Sheet](https://www.osa.nchu.edu.tw/osa/act/form/form_3/teacher_data.docx)” and relevant certificates and supporting documents of the instructor.) (You can get the information sheets from the "Forms Download" tab on the website of Extracurricular Activities Division)  **□申請電子公布欄展示Application for Display on the Digital Bulletin Board**  展示主題Display Topic:：  展示日期Display Period:： 年 月 日至 年 月 日(YYYY/MM/DD)  播放是否分時段Time-Specific Playback：□否No □是Yes  播放是否需音效Audio Required：□否 □是  請將檔案上傳至以下連結Please upload your files via the following link:  <https://forms.gle/6HuWVZ7nPuhvu6gA9>  **□已詳閱以下公告之規定並確實配合，簽名：**\_\_\_\_\_\_\_\_\_\_\_\_\_  **□** I have read the following regulations and will comply accordingly.  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  請檢附企劃書及著作利用授權同意書(如附件2)，並完成檔案上傳，相關申請規定請見以下連結：<https://www.osa.nchu.edu.tw/osa/act/sys/modules/tadnews/index.php?nsn=6843>  Please attach a proposal and a copyright authorization form(refer to Annex 2), and complete the file upload.  **□其他Others：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | |
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| **申請郵局存簿負責人更改**  **Application for change of the person in charge of the post office passbook** | | | | | **附件1**  **Annex 1** |
| **新任存簿保管人**  **New custodian** | 職稱：  Job title | 學號：  Student ID | | 姓名：  Name | |
| **新任印章保管人**  **New seal custodian** | 職稱：  Job title | 學號：  Student ID | | 姓名：  Name | |
| **存簿封面影本 Copy of the passbook cover** | | | | | |
| (請放存簿封面影本，須清楚且可識別)  (Please keep a copy of the passbook cover, which shall be clear and identifiable) | | | | | |
| **印鑑樣式 Seal style** | | | | | |
| **社團印章 Association seal** | | | **(新任)負責人印章**  **(New)Seal of the person in charge** | | |
| (請蓋章)  (Seal) | | | (請蓋章)  (Seal) | | |

**備註：存簿及印鑑由不同人保管。**

**Remarks: The passbook and seal shall be kept by different persons.**

**著作利用授權同意書**

附件2

本人（或代表之學生團體）謹此聲明，所提供之下列著作，已取得完整合法授權，並無侵犯任何第三方之著作權或其他智慧財產權。

* 著作名稱／內容說明：（請填寫具體作品名稱）

本人（或代表之學生團體）同意國立中興大學基於推廣學生社團或校園活動之目的，得無償使用前述著作，包含但不限於以下方式：

* 於本校校園或數位平台進行公開展示、播放、重製、編輯、發表或以其他方式公開傳輸或散布。
* 校方得自由選擇時間、地點與媒介形式進行前述使用，不另行通知或支付報酬。

此外，本人聲明並保證如下：

1. 上述著作內容由本人或本人所屬團體原創或已取得合法授權，使用不會侵害任何第三人之智慧財產權、著作權、肖像權或其他合法權益。
2. 如因授權不實或未取得合法授權而導致任何爭議、糾紛或法律責任，均由本人或本人所屬學生團體自負全責，並承諾賠償校方因此受有之一切損害。
3. 本同意書為「非專屬授權」，本人仍保有該著作之原始著作權。
4. 本人已充分理解「公開演出」涉及音樂著作權人之財產權，**若作品內含音樂、影像、字體等第三方素材，已主動取得合法授權，或確認為合理使用者。**
5. 如需進一步了解音樂或其他著作之授權範圍，建議參考主管機關「經濟部智慧財產局」或集體管理團體如「社團法人中華音樂著作權協會（MUST）」相關規定。

負責人簽章：

負責人所屬學生團體：

電 話：

中華民國　　　年　　　月　　　日