**廠商求才登記表**

**Employer Job Vacancy Registration Form**

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| 公司/單位中文名稱**Company/Organization Name (Chinese)** | 必填欄位(Required) |
| 公司/單位英文名稱Company/Organization Name (English) | 必填欄位(Required) |
| 統一編號或立案字號Business Registration Number or Approval Number | 必填欄位(Required) |
| 公司/單位負責人Person in charge | 必填欄位(Required) | 資本額**Capital** | 必填欄位(Required) |
| 電話Telephone | 必填欄位(Required) | 應徵聯絡人Recruitment Contact Person | 必填欄位(Required) |
| 傳真Fax | 必填欄位(Required) | 員工人數Number of Employees | 必填欄位(Required) |
| 營業項目Business Scope | 必填欄位(Required) |
| 公司/單位地址Company/Organization Address | 必填欄位(Required) |
| 公司/單位網址Company/Organization Website |  |
| 公司/單位聯絡E-mail Company/Organization Contact Email | 必填欄位(Required) |
| 公司/單位簡介Company/Organization Profile | 必填欄位(Required) |
| **招募職缺****Job Vacancy** |
| 本職缺招募對象Target Applicants |

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| --- | --- | --- |
| 本籍生(Domestic Student) | □可投遞Yes | □非招募對象No |
| 外籍生(International students) | □可投遞Yes | □非招募對象No |
| 僑生(Overseas compatriot students) | □可投遞Yes | □非招募對象No |

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| **中文程度要求**(針對僑外生)**Chinese Proficiency Requirement** (for international/overseas students) | □**基礎Basic** (能進行簡單日常對話able to conduct simple daily conversations )□**中等Intermediate** (能應付工作溝通able to handle work-related communication )□**流利Fluent** (能獨立完成專業溝通與書寫able to independently conduct professional communication and writing )□**無要求No requirement** |
| **中文證照要求**(針對僑外生)**Chinese Language Certificate Requirement** (for international/overseas students) | □初級**(TOCFL A1~A2/HSK 1~3)**□中級**(TOCFL B1/ HSK 4)**□中高級**(TOCFL B2/HSK 5)**□高級**(TOCFL C1/HSK 6)**□精通**(TOCFL C2/HSK6↑)**□無要求**No requirement**□其它**Others (**請註明**please specify)** |
| 全職/兼職Full-time / Part-time | 必填欄位(Required) |
| 工作職稱(中文)Job Title (Chinese) | 必填欄位(Required) |
| 工作職稱(英文)Job Title (English) | 必填欄位(Required) |
| 學歷及科系Required Education and Major |  |
| 工作內容Job Description |  |
| 工作時段Working Hours |  |
| 工作地點Work Location |  |
| 待遇Salary | 待遇不得低於該年度核定之基本工資。**若填寫面議視同經常性工資四萬/月含以上**。Salary must not be lower than the government-approved minimum wage for the current year. If “Negotiable” is selected, it is considered equivalent to a regular monthly wage of NT$40,000 or above. |
| 工作經驗Work Experience |  |
| 語文條件Language Requirements |  |
| 其他條件Other Requirements |  |
| 應徵截止日期Application Deadline | 必填欄位(Required) (刊登期限最長為一年Maximum posting duration: 1 year) |
| 應徵方式Application Method |  |

備註說明：

* 本表格填妥後請E-mail至 **job@dragon.nchu.edu.tw**。
* 營利事業登記證明或其他政府立案文件請掃瞄電子檔E-mail至job@dragon.nchu.edu.tw。
* 如有任何求才或相關需求，請電洽04-22840237轉29(林小姐)。
* 審核通過將於3個工作天內刊登訊息。
* **本中心保留刊登與否權利。**

**Instructions:**

* After completing this form, please email it to: job@dragon.nchu.edu.tw
* Please scan and email the business registration certificate or other government-issued establishment documents to job@dragon.nchu.edu.tw.
* For inquiries, please call: 04-22840237 ext. 29 (Ms. Lin).
* Approved postings will be published within 3 working days.
* The Career Center reserves the right to approve or reject postings.