**廠商求才登記表**

**Employer Job Vacancy Registration Form**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 公司/單位中文名稱  **Company/Organization Name (Chinese)** | | | | 必填欄位  (Required) | | | | |
| 公司/單位英文名稱  Company/Organization Name (English) | | | | 必填欄位  (Required) | | | | |
| 統一編號或立案字號  Business Registration Number or Approval Number | | | | | | | 必填欄位  (Required) | |
| 公司/單位負責人Person in charge | 必填欄位  (Required) | | | | | 資本額  **Capital** | | 必填欄位  (Required) |
| 電話  Telephone | 必填欄位  (Required) | | | | | 應徵聯絡人  Recruitment Contact Person | | 必填欄位  (Required) |
| 傳真  Fax | 必填欄位  (Required) | | | | | 員工人數  Number of Employees | | 必填欄位  (Required) |
| 營業項目  Business Scope | 必填欄位  (Required) | | | | | | | |
| 公司/單位地址  Company/Organization Address | | | | 必填欄位  (Required) | | | | |
| 公司/單位網址  Company/Organization Website | | | |  | | | | |
| 公司/單位聯絡E-mail  Company/Organization Contact Email | | | | 必填欄位  (Required) | | | | |
| 公司/單位簡介  Company/Organization Profile | | | | 必填欄位  (Required) | | | | |
| **招募職缺**  **Job Vacancy** | | | | | | | | |
| 本職缺招募對象  Target Applicants | | |  |  |  | | --- | --- | --- | | 本籍生  (Domestic Student) | □可投遞  Yes | □非招募對象  No | | 外籍生  (International students) | □可投遞  Yes | □非招募對象  No | | 僑生  (Overseas compatriot students) | □可投遞  Yes | □非招募對象  No | | | | | | | |
| **中文程度要求**(針對僑外生)  **Chinese Proficiency Requirement**  (for international/overseas students) | | | | | □**基礎Basic** (能進行簡單日常對話able to conduct simple daily conversations )  □**中等Intermediate** (能應付工作溝通able to handle work-related communication )  □**流利Fluent** (能獨立完成專業溝通與書寫able to independently conduct professional communication and writing )  □**無要求No requirement** | | | |
| **中文證照要求**(針對僑外生)  **Chinese Language Certificate Requirement**  (for international/overseas students) | | | | | □初級**(TOCFL A1~A2/HSK 1~3)** □中級**(TOCFL B1/ HSK 4)** □中高級**(TOCFL B2/HSK 5)** □高級**(TOCFL C1/HSK 6)** □精通**(TOCFL C2/HSK6↑)**  □無要求**No requirement**  □其它**Others (**請註明**please specify)** | | | |
| 全職/兼職  Full-time / Part-time | | | 必填欄位(Required) | | | | | |
| 工作職稱(中文)  Job Title (Chinese) | | | 必填欄位(Required) | | | | | |
| 工作職稱(英文)  Job Title (English) | | | 必填欄位(Required) | | | | | |
| 學歷及科系  Required Education and Major | | |  | | | | | |
| 工作內容  Job Description | |  | | | | | | |
| 工作時段  Working Hours | |  | | | | | | |
| 工作地點  Work Location | |  | | | | | | |
| 待遇  Salary | | 待遇不得低於該年度核定之基本工資。  **若填寫面議視同經常性工資四萬/月含以上**。  Salary must not be lower than the government-approved minimum wage for the current year. If “Negotiable” is selected, it is considered equivalent to a regular monthly wage of NT$40,000 or above. | | | | | | |
| 工作經驗  Work Experience | |  | | | | | | |
| 語文條件  Language Requirements | |  | | | | | | |
| 其他條件  Other Requirements | |  | | | | | | |
| 應徵截止日期  Application Deadline | | 必填欄位(Required)  (刊登期限最長為一年Maximum posting duration: 1 year) | | | | | | |
| 應徵方式  Application Method | |  | | | | | | |

備註說明：

* 本表格填妥後請E-mail至 **job@dragon.nchu.edu.tw**。
* 營利事業登記證明或其他政府立案文件請掃瞄電子檔E-mail至job@dragon.nchu.edu.tw。
* 如有任何求才或相關需求，請電洽04-22840237轉29(林小姐)。
* 審核通過將於3個工作天內刊登訊息。
* **本中心保留刊登與否權利。**

**Instructions:**

* After completing this form, please email it to: job@dragon.nchu.edu.tw
* Please scan and email the business registration certificate or other government-issued establishment documents to job@dragon.nchu.edu.tw.
* For inquiries, please call: 04-22840237 ext. 29 (Ms. Lin).
* Approved postings will be published within 3 working days.
* The Career Center reserves the right to approve or reject postings.