

National Chung Hsing University Guidelines or Rules and Punishment for Nantou Dormitory

Article 1

In accordance with the regulations of the Student Housing Counseling of National Chung Hsing University, this covenant is specially formulated to maintain the overall safety of the dormitory and is executed by the Service Center of Nantou Campus. Students of this university who reside in student dormitories shall comply with this covenant. Violators of this dormitory covenant will be subject to eviction or network suspension, depending on the specific circumstances.

The violation points of residents are accumulated on a yearly basis. Accumulating 5 points will result in a three-day network suspension; 10 points will lead to a one-week network suspension with parental notification; 15 points will incur a one-month network suspension, and the resident is not allowed to reapply for accommodation in the current and next academic years; accumulating 20 points will result in immediate eviction within two weeks, with no room for objection.

Article 2

Those who need to immediately move out due to suspension or withdrawal from school must vacate within one week, with no room for objection.

Article 3

Dormitory bed assignments are made by the Service Center, and residents must not refuse bed assignments or adjustments, and are prohibited from privately changing bed positions. If a room is assigned to only one person, the Service Center, considering safety needs, has the right to reassign the resident to another dormitory. Residents are forbidden from privately changing bed positions, entering or sleeping in other people's rooms without authorization, and violators will be penalized with 10 points. To request a change of room or bed, please contact the Service Center. If not applied for in advance, it is considered unauthorized bed changing. The following circumstances, upon approval, allow residents to apply for a bed change:

- (1) Severe lifestyle conflicts with roommates.
- (2) Requires coordination due to illness.
- (3) Emergency cases.

Article 4

According to the regulations of the school's cashier department, residents must submit their paper account information (parents and relatives are not accepted) to the floor service committee and register it on the "Student Disbursement Bureau Account Registration System" (<https://transformers.nchu.edu.tw/acclogin/>). Failure to complete this will result in the inability to process refunds after the semester ends.

Article 5

Intentional damage to the access control system will lead to immediate eviction and compensation according to the actual cost.

Article 6

Playing ball is prohibited in the dormitory area, and violators will be penalized with 5 points.

Article 7

If residents forget to bring their student ID (room card), they can inform the management center, and the administrator or security will assist in using a spare card to open the door. If borrowing a backup card from the management center, it must be returned within 1 hour. Failure to return on time will result in a penalty of 5 points. In case of a lost student ID, residents can temporarily borrow a card from the management center before obtaining a new student ID, and it must be returned immediately after receiving the new ID.

Article 8

After midnight, residents should maintain a quiet environment in the dormitory area to avoid disturbing others. Continuous refusal to comply will result in a penalty of 10 points.

Article 9

Unauthorized opening of others' rooms, drawers, or wardrobes is strictly prohibited. Any theft-related behavior will be punished according to the severity of the situation.

The Service Center on the Nantou campus, while on official duty, is not restricted by this and has the right to enter residents' rooms within the scope of official duties, and residents are not allowed to object.

Article 10

Smoking, gambling, and drinking are strictly prohibited in the dormitory area, including balconies, corridors outside rooms, stairwells, rooms, and laundry areas. Violators will face a one-day network suspension. Those who cause disturbances while intoxicated or engage in fights will be immediately evicted.

Article 11

Keeping pets is prohibited in the dormitory area, including dogs, cats, rabbits, insects, fish, birds, rodents, amphibians, reptiles, and exotic animals. Private placement of potted plants in public areas and room walls is also prohibited. Violators will be penalized with 5 points, and continuous violations will result in consecutive penalty points.

Article 12

Residents must collectively maintain dormitory cleanliness and properly classify garbage. Violators will be penalized with 5 points. Failure to dispose of garbage in the designated area will result in a penalty of 10 points.

Article 13

The use of coal stoves, gas stoves, and other fire tools in rooms is strictly prohibited. Violators will be evicted.

Article 14

The use of personal electric cookers, induction cookers, rapid cookers, televisions, irons, ovens, refrigerators, electric heaters, and other electrical appliances with a power rating exceeding 500 watts (except for hair dryers, computer equipment, and refrigerators approved and certified by the Service Center) is prohibited in rooms. Violators will be dealt with according to the severity of the situation. Air conditioners are of the cooling and heating type, and if heating or dehumidification is needed,

residents should directly turn on the air conditioner.

(Note: The translation provided is a direct translation and may require review by a fluent Chinese and English speaker for clarity and refinement.)

Article 15

Without permission, residents are not allowed to occupy public facilities, use electrical outlets without authorization, remove plugs from public facilities, or tamper with emergency evacuation equipment. Violators will be penalized with 10 points, and those with severe circumstances will be handled according to school regulations.

Article 16

Destroying public property is strictly prohibited. Violators will be dealt with based on the severity of the situation, and compensation will be required.

Article 17

Corridors, water dispensers, cable racks, and other public areas should not have any items placed. Violators will be penalized with 5 points, and if not cleared, all items will be treated as waste.

Article 18

Food residues (such as tea leaves, instant noodles, fruit peels, etc.) must not be poured into water dispensers, sinks, toilets, urinals, or drain holes. Violators will be penalized with 5 points.

Article 19

Unauthorized promotion, distribution, or posting of flyers in the dormitory area is prohibited. Violators will be penalized with 5 points. Those wishing to post must first obtain approval and a stamp from the Service Center before posting posters in designated areas.

Article 20

The use of bicycles, scooters, skateboards, rollerblades, etc., in dormitory corridors is

prohibited. Wheelchairs are exempt from this restriction. Violators will be penalized with 5 points.

Article 21

For parking bicycles and scooters in the Nantou campus Service Center area, no parking permit is currently required as the parking area is sufficient. If a parking permit system is implemented in the future due to limited parking space, residents can only choose one type of permit (bicycle or scooter). The regulations for parking are established in the Student Dormitory Bicycle and Scooter Management Rules:

1. Dormitory residents have the right to apply for a parking permit, limited to their own vehicle, and each person can only apply for one permit (either for a bicycle or scooter), subject to availability. If it is discovered that the applicant applied on behalf of someone else or has not used the parking space for an extended period, the right will be canceled for the entire accommodation period.
2. Residents who have not applied for a permit are prohibited from parking bicycles and scooters in the dormitory area. Violators will be ticketed and locked.
3. Vehicle users must park bicycles or scooters neatly on their designated racks. Vehicles without the assigned parking permit displayed in the correct location will be locked.
4. Penalties for illegal parking are as follows: a fine of NT\$100 for violators, with an additional 5 points for repeat offenses (accumulative), and offenders can reclaim the fine by performing one hour of labor service during the semester. If the fine is not claimed, it will be deducted from the school fund. If a resident accumulates three or more violations in the academic year, the parking permit will be immediately revoked, and reapplication is not allowed within the same academic year.
5. Damaging or concealing the bike lock under the jurisdiction of the Nantou Campus Service Center, or rendering it unusable, requires compensation and the confiscation of the parking permit. Additionally, the resident will not be eligible for a parking permit for the rest of the academic year and will be penalized with 10 points.
6. Motor vehicles and motorcycles without the current year's parking permit are

strictly prohibited from entering the dormitory parking area. Violators will be locked out without further notice.

7. Honking, reckless driving, drifting, driving in the wrong direction, and other dangerous behaviors are strictly prohibited in the dormitory area. Violators will be penalized with 10 points.
8. Scooters must travel in the corresponding lanes. Violators will be penalized with 5 points, and repeat offenders will have their parking permits revoked for the remainder of the academic year.
9. Washing cars and changing oil in the dormitory area is strictly prohibited. Violators will be penalized with 5 points.
10. Residents with needs such as obtaining a parking permit can apply to the Service Center. After approval, residents will be notified to pick up the permit within 5 working days, and if not collected within the specified period, a new application must be submitted.

Article 22

The Nantou dormitory collects water and electricity fees and cleaning fees in the student accommodation fees each semester. It also collects a cleaning deposit and a property deposit annually.

1. Water and electricity fees are collected at the beginning of each semester and refunded at the end of the academic year, with adjustments for overpayment or underpayment.
2. The cleaning fee is for the cleaning of public areas in the dormitory and will not be refunded separately.
3. After the end of the semester, if a resident fails the cleaning inspection conducted by the service committee or does not move out of the dormitory within the specified time, the cleaning deposit will be deducted. A cleaning company will be commissioned to clean, and the cleaning deposit will cover the cleaning expenses.
4. The property deposit will be refunded based on the condition of the room during the semester's departure inspection. If damage is due to personal use, the resident is responsible for compensation. If the area is a shared space, compensation will be a joint responsibility of the roommates.

Article 23 Dormitory Internet Usage Regulations:

1. Dormitory internet is part of the school network, and users must adhere to the relevant regulations set by the Computing and Information Service Center.
2. The traffic limit is a principle that both daily incoming (IN) and outgoing (OUT) traffic should not exceed 4GB. Exceeding this limit will result in speed restrictions by the Computing and Information Service Center, with normal network recovery at 05:00.
3. Users are strictly prohibited from engaging in any illegal activities using the dormitory internet, such as spamming, cyber attacks, invasion of privacy, and any acts that disrupt the normal operation of the network. To maintain the normal operation of the network, the Computing and Information Service Center will immediately implement a six-hour network suspension (which can be consecutive), and severe violations may lead to manual disconnection.
4. To protect intellectual property rights, the use of P2P software on the campus network is prohibited. The Computing and Information Service Center will block such applications.
5. If it is necessary to set up a router, an application must be submitted to the network administrator, and approval and compliance with the installation rules are required. If deemed necessary after review, the network administrator may assist in the installation.

Article 24

Dormitories are equipped with communal refrigerators, and residents must follow the refrigerator management guidelines for storage. Failure to comply with the regulations will result in a one-day network suspension, and any unauthorized items will be removed.

Article 25 Point Reduction Implementation Measures:

1. Residents receiving penalty points must, within 7 days, visit the Nantou dormitory service center to obtain and fill out an application form for point reduction. Applications submitted after 7 days will not be accepted.

2. The calculation unit for completing the point reduction process is based on individual incidents. Residents must complete the point reduction process within two months of application. If it is impossible to complete the required service hours during this period, the application will be denied.
3. One point reduction requires one hour of labor service, supervised and directed by the Nantou dormitory service center.
4. After completion, the Nantou Dormitory Service Center will provide certification with a stamp to acknowledge the completion of the point reduction.

Article 26

Any other behaviors that waste public resources, violate public hygiene, contravene public area usage rules, disrupt residential tranquility, or pose threats to public safety may be subject to disciplinary action by the service committee. In cases of severe circumstances, eviction may be considered.

Article 27

If there are any inadequacies in this dormitory agreement, after discussion and approval by the Nantou campus service center, it will be submitted to the accommodation guidance unit for verification. After verification, it will be publicly announced and implemented.