

# 113 學年度男生宿舍(仁、義、禮、智、信齋)

## 服務委員會幹部遴選公告

- 一、報名時間：04 月 08 日(一)09:00 至 04 月 24 日(三)12:00 止。
- 二、應繳資料：
  - (一)報名表格：請自行下載附件填寫
  - (二)上一學期學業成績單及其它有利於甄選之相關文件。
- 三、報名方式：應繳資料完備後送至男生宿舍服務中心辦理，始完成手續，逾期不候  
(※繳交資料時可填寫面試時間，每人 5 分鐘)。
- 四、遴選面試時間與地點：
  - (一)面試時間：04 月 25 日(四)09:00-18:00
  - (二)面試地點：男宿禮齋地下室
- 五、遴選結果公告：04 月 29 日(一)上午 10:00。
- 六、新任委員報到時間：05 月 01 日(三)-05 月 03 日(五)至服務中心辦理報到  
(正取者逾期未報到視同放棄資格，服務中心將依序通知候補人員報到，不得異議)。

★網路委員將另行舉辦測驗。

★新任委員務必參加宿舍舉辦幹部訓練時間 5/18(六)(訓練時間如因特殊事件異動時，將另行通知)

★服務委員之遴選與考核依「國立中興大學學生宿舍服務委員會委員遴選與考核辦法」辦理。

★若有任何問題洽詢男生宿舍服務中心(04-22840473)。

男生宿舍服務中心 113 年 3 月 11 日

# 國立中興大學男生宿舍服務委員會遴選名額

名 額	<p>服務委員 30 名 (*含主任委員、副主任委員、樓層服務委員、財務委員、庶務委員、網路管理委員、冰箱管理委員等職務)</p> <p>(*服務委員遴選擇優錄取，成績未達標準不足額錄取)</p> <p>(*本次遴選除正取名額外，得增列候補人員 8 名)</p>
資 格	<ol style="list-style-type: none"> <li>1.當學年度全體住宿生，包含已錄取本校研究所之畢業生（欲休學、轉學者、準畢業生請勿報名遴選）。</li> <li>2.住宿一年以上，對宿舍管理事務具相當體認。</li> <li>3.上一學期學科總成績平均不得低於 70 分，操行成績不得低於 80 分。</li> <li>4.任期內未擔任學校社團及學生組織重要幹部者。</li> <li>5.住宿期間曾被勒令退宿、違規記點記錄逾 15 點以上或曾自願放棄住宿者，不得報名遴選。</li> <li>6.財務委員及副財務委員需具記帳經歷或會計背景優先。</li> </ol>
職 掌	<ol style="list-style-type: none"> <li>1.緊急事故之初步處理與通知。</li> <li>2.傳達住宿輔導組與宿舍服務中心之訊息並執行指派之工作。</li> <li>3.協助宿舍活動之推行。</li> <li>4.負責管理樓層之秩序及安全維護。</li> <li>5.負責對管理樓層違反住宿規定者之勸導及記點。</li> <li>6.宿舍內公布欄及各項公共設施之使用管理與協助清潔維護。</li> <li>7.宿舍公共區域修繕之申請與檢查公共區域清掃情形。</li> <li>8.協助完成住宿生名單之核對、普查及各項繳費驗證。</li> <li>9.協助辦理學生宿舍閉宿與寒、暑假離宿驗收與各寢室公有財產清點。</li> <li>10.協助實施寢室內務檢查與電器安全檢查。</li> <li>11.協助辦理學生宿舍車輛管理。</li> <li>12.負責學生宿舍每天 1 小時之值班。</li> <li>13.寒暑假、例假日及連續假期須輪值。</li> </ol>
權 益	<ol style="list-style-type: none"> <li>1.保障任期內學生宿舍床位。</li> <li>2.期末考核成績獎懲依「國立中興大學學生宿舍服務委員會委員遴選與考核辦法」辦理。</li> <li>3.考核及格者頒發服務證明、簽請記功嘉獎。</li> <li>4.考核成績達 90 分頒發學生宿舍優秀服務委員獎勵金。</li> </ol>

## Selection for 2024 Academic Year Dormitory Service Committee Members of Male Dormitory

1. Application Period: From April 8 (Mon), 09:00 to April 24 (Wed), 12:00
2. Required Documents:
  - (1) Application Form: Please download the attached form or obtain the application form from the service center
  - (2) Transcript of the previous semester and other relevant documents that may be beneficial for the selection.
3. Application Method: Please submit the required documents to Male Dormitory Service Center for completing the procedure. Late applications will not be accepted. (※ When submitting the documents, you can schedule an interview time, 5 minutes per person).
4. Interview Time and Location:
  - (1) Interview Time: April 25 (Thu), 09:00-18:00
  - (2) Interview Location: Li-Zhai basement, Male Dormitory.
5. Announcement of Selection Results: April 29 (Mon), 10:00
6. Reporting Time: May 1 (Wed) to May 3 (Fri) (Those who fail to report will be considered as giving up their positions. The Service Center will notify the next candidate in order. No objections will be accepted).

- ★ An network management test will be held for Network Committee Members.
- ★ New Committee Members **must** attend the committee member training organized by the dormitory on May 18 (Sat), 08:00-18:00. If the training time is changed due to special circumstances, a separate notification will be provided.
- ★ The selection and evaluation of Service Committee Members will be conducted according to *Regulations for the Selection and Evaluation of Student Dormitory Service Committee Members at National Chung Hsing University*.
- ★ For any question, please contact Male Dormitory Service Center.(04-22840473)

## Positions for Male Dormitory Service Committee

Positions	<p>30 Committee Members, including Chief Committee Member, Deputy Chief Committee Member, Finance Committee Members, Network Committee Members, Floor Service Committee Members, General Affairs and Equipment Committee Members, Refrigerator Committee Member.</p> <p>(* Service Committee Members will be selected based on merit. If the standards are not met, positions may not be fully filled)</p> <p>(* In addition to the regular positions, 8 alternate members may be included in this selection)</p>
Qualifications	<ol style="list-style-type: none"> <li>1. Current residents for the academic year, including those admitted to graduate programs at our university (those who planned to take a leave of absence, transfer, or graduate should not apply).</li> <li>2. Have resided in the dormitory for at least one year and have a good understanding of dormitory management affairs.</li> <li>3. The overall academic performance in the previous semester must above 70 points, and the conduct score must above 80 points.</li> <li>4. Must not hold important positions in school clubs or student organizations during the term of service.</li> <li>5. Those who was ordered to move out of the dormitory, had or more than 3 disciplinary records / 15 demerit points, or had voluntarily given up their residence in the dormitory would be not eligible to apply.</li> <li>6. Finance Committee Members should preferably have accounting experience or background, but those without experience can also apply</li> </ol>
Responsibility	<ol style="list-style-type: none"> <li>1. Initial handling and notification of emergency incidents.</li> <li>2. Disseminating information from the Student Housing Guidance Division and the Dormitory Service Center, and executing assigned tasks.</li> <li>3. Assisting in dormitory activities.</li> <li>4. Managing the order and safety of the assigned floor.</li> <li>5. Advising and recording demerits for residents who violate dormitory regulations on the assigned floor.</li> <li>6. Assisting in the maintenance of public areas and the environment (managing the use and maintenance of bulletin boards)</li> <li>7. Managing requesting repairs for public areas, and inspecting the cleanliness of public areas</li> <li>8. Assisting in verifying the list of residents, conducting surveys, and verifying various fee payments</li> <li>9. Assisting in the check-in and check-out procedures during the opening and closing of the dormitory, as well as the inventory of public property in each room during summer vacation.</li> <li>10. Assisting in conducting room inspections and electrical safety checks.</li> <li>11. Assisting in the management of vehicles in the student dormitory.</li> <li>12. Responsible for an hour shift in the student dormitory every day.</li> <li>13. Participating in duty shifts during winter and summer vacations, holidays, and consecutive holidays.</li> </ol>
Benefits	<ol style="list-style-type: none"> <li>1. Guaranteed dormitory bed during the term of service.</li> <li>2. End-of-term evaluation will be conducted in accordance with <i>Regulations for the Selection and Evaluation of Student Dormitory Service Committee Members at National Chung Hsing University</i>.</li> <li>3. Those who pass the evaluation will receive a service certificate and be recommended for commendation.</li> <li>4. Those with an evaluation score of 90 or above will receive the Outstanding Student Dormitory Service Committee Member Award and a monetary reward.</li> </ol>