國立中興大學男生宿舍、興大二村更換寢室申請表 年 月 日編號: 學年度第一學期 申請日期: 申請者 □互換者 □同住者(無免填) 姓名 電話 姓名 電話 學號 系所 學號 系所 寢號 寢號 E-mail E-mail □ 互換寢室 □ 自行指定至 申請事項 □ 宿舍服務中心安排寢號 □ 日常生活作息差異 申請事由 □ 其他 1. 申請變更寢室每學期以一次為限,請於宿舍服務中心公告時間辦理。 2. 更換寢室者,建議可先行尋找互換者更換寢室,並一同填寫換寢單;或填寫換寢單 後,由服務中心視空床位情況辦理(資料欄位務必由本人親自填寫,請勿代填)。 3. 以傳真、郵寄或 E-Mail 辦理者,檢附學生證或身份證影本,並請於服務中心上 班時間來電確認是否收到。 注意事項 4. 申請核可後服務中心將以電話通知(電話三次通知不到改由簡訊通知),同學若未 於通知期限內辦理確認者,換寢申請視同無效,將取消其換寢資格。 5. 更換寢室需先提出申請,經服務中心核可後方得進行換寢程序,如未按規定私自互 換床位或更換寢室,依學生宿舍公約處理。 □ 同意 □ 不同意 □ 其他 ; 更換後寢室 審核結果 □ 已通知 (月 日)經手人簽名: □ 確認放棄(月 日)經手人簽名:_____ □ 系統更正(月 日)經手人簽名:_____ 處理結果 備註: 申請者: (月日)互換者: (月日) 確認簽名 寢號: 寢號:

Applicatio	n Form fo	or Room Ch	nanging in	the Male a	and Second	Village Do	rmitory	
Application Date: / /				(yyyy/mm/d	d)	Number:		
Applicant A				Applicant B for Room swap Co-resident				
Name		Phone No.		Name		Phone No.		
Student ID		Department		Student ID		Department		
Original Building/Room				Original Building/Room	n			
E-mail				E-mail				
Application Subjects	□ Room exchange □ Self-designate □ Dormitory service center arranges the room number □							
Reasons for Application	□ Differences in Daily Routine and Schedules □ Other							
Notice	 Students could claim for room changing once per semester. Please apply during the announcement period at the dormitory service center. Applicants for room changing are recommended to find someone to switch with and fill in the application form together. Alternatively, the Service Center will handle the application based on the availability of vacant beds. (Please fill in the information by yourself and do not ask someone else to do it for you). Applicants who claim for room changing should fill out the attached form (Change Room Application Form) and submit a photocopy of their student ID or identity card in person, by fax, by mail, or by email to the Service Center. If you are not submitting the form in person, please call to confirm its arrival. After the application is approved, the Service Center will notify the applicant by phone (if the Service Center cannot reach the applicant by phone for three times, a text message will be sent). If the applicant fails to confirm within the specified deadline, the application will be considered invalid, and the applicant's qualification to change rooms will be cancelled. Applicants must obtain approval before changing rooms. If someone changes rooms or beds without following the regulations, they will be dealt with according to the dormitory regulations. 							
Examination Results	Examination Results □ Approved □ Disapproved □ Others; New Room Number:							
Final Results	□ To cance	notified (Da el (Date: adjustment (D	/) Si	gnature	nature nature nature		
Confirm signature		A:				oer:		