**NCHU's Announcement on Undergraduate and Graduate Non-freshmen’s Waitlist Application**

**for Vacant Beds in the 112th Academic Year**

1. Period of waitlist application for vacant beds: The online waitlist application for vacant beds will **start at 9:00 a.m. on May 23, 2023 (Tue).**

2. Applicant status: Students who have not participated in the application of the non-freshmen’s vacant beds through drawing lots or failed to obtain a bed.

3. Application method: **Go to "SINGLE SIGN ON →Student Affairs Information→學生宿舍→床位候補申請/查詢/確認"** to apply for the bed. Students can fill in the list of candidate buildings according to their personal preference (more than one building can be filled in at a time).

4. Available dormitory buildings:

**Male dormitory buildings** - **Renzhai** Building, **Yizhai** Building, **Lizhai** Building, **Zhizhai** Building, **Xinzhai** Building, **East Building** (two-person and four-person rooms), **West Building** (two-person and four-person rooms), **South Building** (two-person rooms);

**Female dormitory buildings** - **Puxuan** Building, **Qinxuan** Building, **Huaxuan** Building, **Yixuan** Building, **Chengxuan** Building(two-person and four-person rooms).

5. Waiting list order: When a student applies for a bed, the system will generate a waiting sequence according to the order in which the student logs in after the opening hours. When a bed is available, first-come, first-served.

6. Alternate method: For those who are waiting for a bed, the system will send e-mails to them through the official mailbox of the school and then notify them by phone to confirm the bed online. If a student fails to confirm the bed after being notified three times by phone, he/she will be notified again by SMS to confirm the bed. Those who fail to confirm the bed within the time limit will be regarded as a waiver.(Please make sure your contact information is correct. We will not undertake any responsibilities if you cannot be contacted due to incomplete or incorrect information.)

Remarks:

1. If there is any change in the relevant announcement, it will be posted at the Office of Student Affairs → Division of Student Housing Service →News. Please pay attention to it.

2. If you have any questions, please call the Dormitory Service Center (Male Dormitory Service Center 04-22840473/ Xing-Da 2nd Village Dormitory Service Center 04-22840166/Female Dormitory Service Center 04-22840612).

Division of Student Housing Service

Date: May 2th, 2023