

NCHU Regulation for Application of Student Club Establishment

Amended by student affairs meeting dated December 26, 1996

Amended by student affairs meeting dated January 19, 1998

Amended by student affairs meeting dated November 11, 2014

Amended by student affairs meeting dated March 18, 2015

Article 1 This regulation is established according to “Student Club Establishment and Activity Regulation” issued by the Ministry of Education and the actual status of student club at the university.

Article 2 Student clubs should be of academic, fraternity, ministrant and recreational purposes. The establishment of student clubs should comply with this regulation and related procedures; otherwise the application would not be accepted.

Article 3 There should be 15 founding members with an application form, a student club regulation draft and an one-year activity plan to apply for student club to the Extra-curricular Division of the Office of Student Affairs. Application starts from Jan. 1st to 15th and June 1st to 15th. After the approval of the president, the club would start out as a club in preparation. Student clubs in preparation should be under the observation of the Division of Extra-curricular Activity. Also, they should submit club activity records to the office next year for evaluation. Clubs that pass the evaluation and get a notice should hold club meeting to discuss club articles and elect a club leader. The club meeting should be supervised by a staff of the Office of the Student Affairs. After registering to the Division of Extra-curricular Activity, the club shall be officially established.

Clubs in preparation which do not submit their club activity records and files within the designated period or do not pass the evaluation would be disqualified. Founding members should not apply for club establishment within 1 year after the disqualification. The clubs in preparation shall continue to run one more year depending on their activities in the past year if necessary. Club evaluation would executed by the Student Club Evaluation Committee. Related information of the committee would be regulated in another regulation.

Article 4 Articles of student clubs should include:

1. Club name
2. Club purpose

3. Club structure (including establishment of supervision unit)
4. The way of election, withdrawal, tenure, responsibility and right of club leaders.
5. Requirements for members to join or drop out of the club.
6. Rights and obligations of the club members.
7. Ways to convene a club meeting.
8. Funds and budget.
9. Procedure for article alteration.
10. Establishment and alteration dates of the article
11. Arrangement of club property when the club is dismissed
12. Other matters.

Article 5 20 days after the inaugural meeting is held, student clubs should submit minutes, club articles, register of club members and club leaders, copy of the club's stamp to the Division of Extra-curricular Activity to be filed up.

Article 6 Only students of this university can attend the student clubs of NCHU. Club members should be recruited openly.

Article 7 The purpose of the student club should be set with the consideration of the benefit of the club members, passed by the inaugural meeting and approved by the president. Purpose should not be altered without these procedures. Any activity held should also comply with the purpose of the club.

Article 8 This regulation shall be implemented after being approved by the Student Affairs Meeting and authorized by the President. Any amendments shall be processed accordingly.