

# National Chung Hsing University Guidelines on Rules and Punishment for Male Dormitory

Amended by male student dormitory service committee meeting dated June 09, 2020

Amended by male student dormitory service committee meeting dated June 05, 2019

Amended by male student dormitory service committee meeting dated May 16, 2018

Amended by male student dormitory service committee meeting dated May 18, 2017

## Article 1

1. The regulation is established according to National Chung Hsing University Student Dormitory Guidance Regulations in order to safeguard the security, and implemented by the members of male student dormitory service committee.
2. The residents should conform to the regulation; violators are subject to the punishment with recording of points or withdrawing the dormitory according to the specific situation.
3. Recording of points for violation lasts whole year. Those who received 5 points will be deprived of the right of using internet for 3 days; 10 points for 1 week and inform his parents; 15 points for 1 month and the violator can no longer apply for accommodation for present academic year and next academic year; 20 points, the violator should withdraw the dormitory in 2 weeks without objections.
4. Residents who suspend or drop school should move out in 1 week without objections.

## Article 2

According to the regulations from National Chung Hsing University Office of General Affair, residents should hand in the account information form with the copy of their own account (accounts of residents' family are not acceptable) to the member of male student dormitory service committee on the same floor and log in Student Account Registration System. (<https://transformers.nchu.edu.tw/accllogin/>) Persons who fail to complete the procedure cannot get the refund after finishing the present semester.

## Article 3

All the beds are allocated and adjusted by the male student dormitory service center, residents cannot reject the arrangement. Persons who move into others' rooms, change to another bed sneakily or sleep in others' rooms without getting permission from male student dormitory service center should be punished with 10 points, but if any of following situations happens and after passing investigation, residents can apply for changing beds.

- (1) Person whose living habits are different from his roommates can apply for changing only if the member of male student dormitory service committee cites evidence for the situation.
- (2) Person with illness needs another assistant.
- (3) Accidental circumstances.

Changing without application in advanced is regarded as changing to another bed in private.

## Article 4

Residents who accommodate other resident who lives in other room without permission should be punished with 5 points. Residents who take female persons back to the dormitory are subject to the punishment with withdrawing the dormitory immediately.

#### Article 5

The main entrance of the dormitory close during 00:30 – 06:00 each day. Persons should register when entering.

#### Article 6

Residents should close the door after entering each building. If residents stuck the door control system, they will be subject to the punishment with 10 points while destroying the door control system with 10 points and compensate for the cost of it.

#### Article 7

Residents should return the backup keys in 24 hours; otherwise, residents are subject to the punishment with 5 points.

#### Article 8

Residents who are not in the room without reasons for 3 times or more in a week or owns the bed without moving in are subject to the punishment with withdrawing the dormitory.

#### Article 9

In dormitory area, residents should keep the voice down with the standard of not disturbing others. Violators are subject to the punishment with 5 points.

#### Article 10

The use of washing machine, dryer and spin are forbidden during 00:00 – 06:00. Violators are subject to the punishment with 5 points.

#### Article 11

Playing all kinds of balls is forbidden in the dormitory area. Violators are subject to the punishment with 5 points.

#### Article 12

Entering others' rooms, opening others' drawers and wardrobes without their permission or other behaviors related to stealing others' property are forbidden. Violators will be punished according to the situations. The members of male student dormitory service committee can enter residents' rooms when they are on duty.

#### Article 13

Residents should respect others and do not offend others' right to privacy. Violators are subject to the punishment with 5 points. For the severe situations, the violators are subject to the punishment with withdrawing the dormitory immediately.

#### Article 14

Drinking alcohol, gambling and smoking (except smoking area) are forbidden in the dormitory area. Violators are subject to the punishment with 10 points. Drunk persons having a fight with others or making troubles are subject to the punishment with withdrawing the dormitory immediately.

#### Article 15

Raising animals in the dormitory area and placing potted plant in public area are forbidden. Violators are subject to the punishment with 5 points.

#### Article 16

Residents should cooperate with each other for the maintenance of the environment of dormitory and classify the garbage. Violators are subject to the punishment with 5 points. If residents do not take out the trash to the designated area, they are subject to the punishment with 10 points.

#### Article 17

Residents cannot bring any dangerous item into the dormitory. Fire stove, kerosene stove and any other equipment that can cause fire are forbidden. Violators are subject to the punishment with withdrawing the dormitory immediately.

#### Article 18

Cooker, electric stove, television, oven, refrigerator, steam iron, electric heater, dehumidifier or other high power electronics and appliances (500W is the limitation) are forbidden. Violators are punished according to the situation.

#### Article 19

Unplugging and occupying the facilities are forbidden. Violators are subject to the punishment with 5 points. For severe situations, violators will be deal with the school regulations.

#### Article 20

Destroying facilities and other dormitory property is forbidden. Violators are punished according to the situation and compensate for the cost of it.

#### Article 21

Residents cannot put any personal property on the shoes cabinets, above wire ways, in the hallway or public areas. Violators are subject to the punishment with 5 points. Things that are not taken away in time are regarded as waste and cleaned up immediately.

#### Article 22

Residents cannot leave leftovers in public areas, such as water dispenser, faucet, and toilet. Violators are subject to the punishment with 10 points.

### Article 23

Sending and posting flyers without permission are forbidden. Violators are subject to the punishment with 5 points. Those flyers should be sent to the male student dormitory service center for approving before posting.

### Article 24

Bicycles, motorcycles, skateboards... (except wheel chairs) are forbidden to use in the hallway. Violators are subject to the punishment with 5 points.

### Article 25

Bicycles and motorcycles are allowed to be parked in the dormitory areas only if residents park them following National Chung Hsing University Student Dormitory Bicycle and Motorcycle Management Regulation.

1. Residents have the right for applying the parking permit for their own bicycles or motorcycles and each person can only apply for one parking permit (bicycle or motorcycle). If another person applies for the parking permit for others or the space is idling for a long time, the applicant is deprived of the right mentioned above.
2. Bicycles and motorcycles without parking permits cannot be parked in the dormitory areas. The bicycles and motorcycles will be locked for violation.
3. Residents should park their bicycles or motorcycles in the parking space according to the numbers on the parking permit. If no parking permits pasted on the bicycles and motorcycles they will be regarded as violation and locked immediately.
4. For unlocking bicycles or motorcycles, residents should go to designated places in designated times in person.

Time for unlocking	Weekdays 09:00 – 10:30	Weekdays 18:00 – 19:00 (Except midterm and final exams week)
Place	Male Student Dormitory Service Center	The office of Male Student Dormitory Service Committee in Male Student Dormitory Service Center.

5. Residents who want to unlock the bicycles or motorcycles at other times will be deprived of the right for using the parking permit for present year and no longer apply for the parking permit in present year.
6. The punishment of violations:
  - a. 100 NTD fine per time, 5 points per time for recidivism. Residents can get the 100 NTD back by an hour labor work in present semester.
  - b. All the fines go to endowment fund in the end of each semester.
  - c. Resident violates at least 3 times in total in present year will be deprived of the right for using the parking permit for present year and no longer apply for the parking permit in present year.
7. Residents who destroyed or hid the bicycle lock or motorcycle lock are subject to the punishment with 10 points, deprived of the right for using the parking permit for present year, no longer apply for the parking permit in present year and compensate for the cost of it.
8. Bicycles or motorcycles without parking permit for the present year pasted on them are not allowed to park in the dormitory areas. The bicycles and motorcycles will be locked immediately for violation.

9. All the dangerous behaviors of using bicycles and motorcycles, such as speeding, honking continuously, zigzag etc. are forbidden in the dormitory areas. Violators are subject to the punishment with 10 points.
10. Washing bicycles or motorcycles and changing oil are forbidden in the dormitory areas. Violators are subject to the punishment with 10 points.

#### Article 26

Utilities, cleaning fee and insurance money for cleaning and property are included in the tuition for each semester.

1. Electricity fee is charged per semester and will be returned or charged again (depends on the degrees that residents used) in the end of each present year.
2. Cleaning fee is used for public areas and will not be returned.
3. Residents who do not pass the checkout or do not check out in time in the end of each semester will not get the refund of insurance money for cleaning and the money goes to cleaning service company for cleaning up the rooms.
4. Insurance money of property will be returned depends on the checkout for present semester.

#### Article 27

The rules of dormitory network management:

1. The network in the dormitory is under school network. All the users should follow the regulations from National Chung Hsing University Computer and Information Network Center.
2. The maximum bytes for upload and download is 4GB for each per day and it refreshes at 05:00.
3. The service time of network managers depends on the announcement outside their rooms for each buildings
4. Any behavior against the laws by using dormitory network are forbidden, such as spamming, cyber attack, intruding others privacy and other behaviors that stop network from operating. To make the network operates properly, violators are subject to the punishment with disconnecting the internet for 6 hours (it could be continuously) by National Chung Hsing University Computer and Information Network Center; for serious problem, the disconnection will be done by network managers immediately.
5. To safeguard intellectual property rights, P2P software is forbidden in school area (including dormitory). If violations happen, National Chung Hsing University Computer and Information Network Center blocks the software immediately.
6. Residents who need to set up the router should find the network manager for applying and agree with the rules for setting. After approving, the network manager are authorized to help set up the router.

#### Article 28

The rules for quite floor – Zhi-Zhai:

1. Residents should keep quite at any time.
2. Residents should follow the time schedule below:
  - (1) Turn off the fluorescent light in the room during 00:00 – 06:00.
  - (2) Turn off all the lights 〈including lamps〉 and cut off the network during 00:00 – 06:00. Residents who need to use the network or light for studying should go to the studying room.
  - (3) On a week ahead, present week, a week after midterm or final exams, all the limitations will be canceled.

3. To maintain the order and avoid disturbing others from sleeping, residents should finish all the routines for personal hygiene before 00:00. The hot water is not supplied during 00:00 – 06:00 each day.
4. Violators are subject to the punishment with 5 points and no longer apply for living in the quite floor. For severe situations, the violators are subject to the punishment with withdrawing the dormitory immediately.

#### Article 29

Rules for reducing the punishment of points:

1. Residents who are subject to the punishment with points should go to male student dormitory service center to apply for reducing the punishment of points in 7 days (counted start from the date that residents receive the punishment). If over 7 days, residents cannot apply for reducing.
2. Reducing the punishment of points is counted per event. Residents should finish in 2 months after application. If residents cannot finish it in time, the application fails.
3. To reduce 1 points, residents should finish the labor work under supervised by male student dormitory service center for 5 hours.
4. After the labor work, male student dormitory service center should affix a seal on the application form for guarantee and all the procedures are done.

#### Article 30

Public refrigerators set up in dormitory for residents. Residents should follow the regulations of National Chung Hsing University Student Dormitory Public Refrigerators Management Regulation. Violators are subject to the punishment with points and the things in violation will be cleaned up.

#### Article 31

The members of male student dormitory service committee can punish the violators for other behaviors related to wasting the public resources, polluting the public environment, disturbing the public peace and endangering the public safety.

#### Article 32

Any incomplete content in this regulation can be revised by the meeting of male student dormitory service center and male student dormitory service committee and implemented after passed and announced by the National Chung Hsing University Office of Student Affairs Division of Student Housing Service.