

# National Chung Hsing University Campus Tobacco Hazards Prevention Program

Passed by the University Health Committee of 2022 school year second semester on June 14, 2023

## I. Basis

The Program is established in accordance with the *Tobacco Hazards Prevention Act*, *School Health Act*, and the "Campus Tobacco Hazards Prevention Implementation Program" amended by the Ministry of Education on May 23, 2023.

## II. Purpose

The Program is developed to cultivate good habits of autonomous health management among faculty, staff, and students, control smoking behaviors and the hazards of emerging tobacco products, such as e-cigarettes, through various promotional activities inside and outside the campus, maintain and promote the health of all faculty, staff, and students, and finally establish a smoke-free campus environment.

## III. Program Objectives

1. To reduce the smoking rate among students.
2. To reduce the smoking rate among faculty and staff.
3. To reduce the rate of student exposure to second-hand smoke on campus.
4. To create a smoke-free atmosphere on campus, and maintain the health of faculty, staff, and students.

## IV. Specific Measures

### 1. Tobacco Hazards Prevention Policy

- (1) In coordination with the Health Promoting Schools Program and the Ministry of Education's tobacco hazards prevention program, the "University Health Committee" shall establish a campus tobacco hazards prevention program and advance campus tobacco hazards prevention efforts. The division of responsibilities for tobacco hazards prevention promotion at this university is provided in Attachment 1.
- (2) Smoking is completely prohibited on campus (cigarettes, e-cigarettes, all types of tobacco products). If anyone is found carrying or consuming e-cigarettes, they may be advised and stopped by the campus security guards.
- (3) The tobacco hazards incident handling process shall be established, with the university's tobacco hazards handling process provided in

Attachment 2.

- (4) Actively promote quitting smoking activities, ensure no tobacco products are sold on campus, and avoid setting up smoking areas. Efforts are focused on maintaining a smoke-free campus environment.
  - (5) Collaborate with the Health Bureau, Taichung City Government, South District Public Health Center, and local medical institutions to non-periodically conduct CO testing for faculty, staff, and students.
2. Tobacco Hazards Prevention Education
- (1) Health education teachers, nursing staff, and counselors shall participate in training courses related to quitting smoking and life skills. Those who excel in promoting quitting smoking education among seed teachers will be rewarded.
  - (2) Provide quitting smoking services and resources or referrals to professional quitting smoking medical institutions for faculty, staff, and students who wish to quit smoking.
  - (3) Conduct or collaborate with health and medical institutions to carry out quitting smoking educational activities for students who smoke, including group courses on quitting smoking and individual counseling.
  - (4) Cooperate with local smoking cessation treatment institutions to refer faculty, staff, and students who smoke on campus for quitting smoking counseling and treatment.
3. Creating a Smoke-Free Environment
- (1) Strictly comply with the Tobacco Hazards Prevention Act, and establish management regulations prohibiting smoking in indoor and outdoor places on campus, to build a smoke-free campus environment.
  - (2) Enhance the layout of a healthy smoke-free campus environment, such as posting no-smoking warnings, posters, and banners.
  - (3) Strengthen campus security patrols and inspections, crack down on students' smoking behavior, and strictly prohibit convenience stores and vendors from selling any type of tobacco products on campus.
  - (4) When signing contracts with vendors, clauses prohibiting smoking on campus shall be added to ensure compliance with tobacco hazards prevention regulations.
4. Tobacco Hazards Prevention Work Items
- (1) Faculty and staff should set an example by rejecting and resisting smoking, enhance promotion to their classes, and persuade or handle according to the university's student tobacco hazards incident handling

process for students found smoking. For faculty and staff violations, the responsible unit should submit a reward and punishment recommendation form, which, after approval by the head, shall be forwarded to the Office of Personnel for deliberation by the Performance Evaluation Committee.

- (2) Each college should handle violators of the Tobacco Hazards Prevention Act within its area according to the tobacco hazards incident handling process, with each department's responsibility area determined by each college.

V. Expected Benefits

1. Construct a supportive smoke-free environment for faculty, staff, and students.
2. Develop personal skills for students to reject and quit smoking.
3. Provide diverse and accessible quitting smoking services for faculty, staff, and students.

VI. The Program shall be implemented after approval by the University Health Committee and signed by the President. Any amendments thereto shall be subject to the same process.

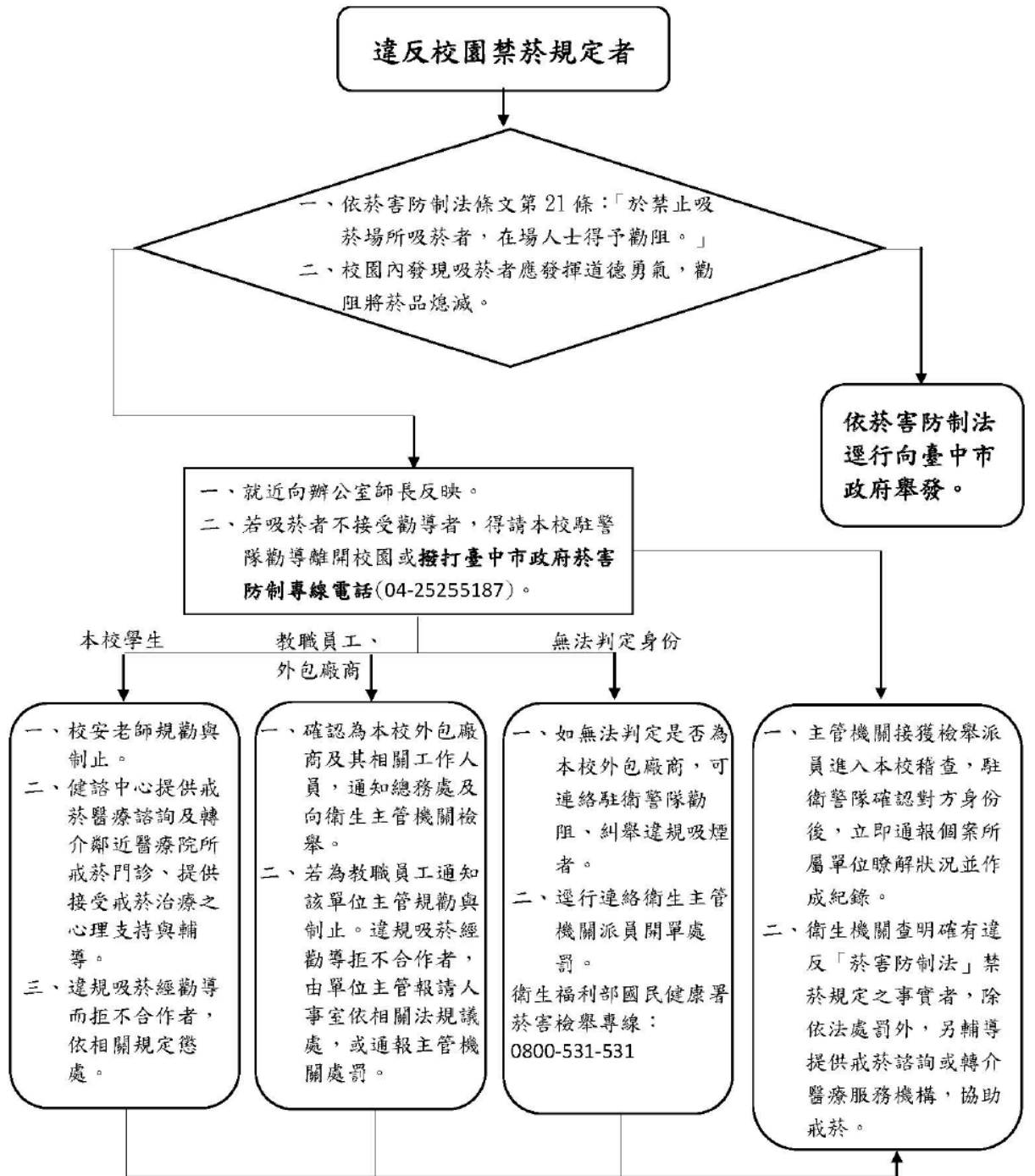
**Attachment 1. National Chung Hsing University  
Tobacco Hazards Prevention Task Distribution  
Form**

| Unit/Title                 | Responsibilities   |
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| President                  | Commander of campus tobacco hazards prevention.  |
| Office of Academic Affairs | Integrate issues of campus smoking ban, tobacco hazards, and quitting smoking into professional or general education courses.  |
| Office of Student Affairs  | <p>[Health and Counseling Center]</p> <ol style="list-style-type: none"> <li>1. Promote campus tobacco hazards prevention health education and advocacy programs.</li> <li>2. Provide quit smoking medical consultation and referral to nearby medical institutions for quit smoking clinics.</li> <li>3. Offer psychological support and counseling for those undergoing quit smoking treatment.</li> <li>4. Assist health authorities in inspecting campus tobacco hazards prevention efforts.</li> </ol> <p>[Student Safety Division]</p> <ol style="list-style-type: none"> <li>1. A reporting window for teachers and students on tobacco-related issues.</li> <li>2. Reason with and stop students from smoking on campus.</li> </ol> <p>[Student Housing Service Division]</p> <ol style="list-style-type: none"> <li>1. Support tobacco hazards prevention health education and advocacy within dormitory areas.</li> <li>2. Reason with and stops dormitory residents from smoking.</li> <li>3. Prohibit tobacco-related promotional content in dormitory areas.</li> </ol> <p>[Extracurricular Activities Division]</p> <ol style="list-style-type: none"> <li>1. Manage student clubs to ensure no tobacco-related promotional content.</li> <li>2. Reason and stop smoking behaviors in managed areas.</li> </ol> <p>[Student Life Division]</p> <p>Students who violate the campus smoking ban and refuse to mend after repeated education shall be punished according to relevant regulations.</p> |
| Office of General Affairs  | <p>[Division of Business Engagement]</p> <ol style="list-style-type: none"> <li>1. Remove smoking areas and related facilities.</li> <li>2. Set up no-smoking signs, lines, and facilities in campus</li> </ol>  |

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|  | <p>buildings and public facilities.</p> <p>3. Campus security guards shall patrol, discourage and report violators of smoking regulations.</p> <p>[Division of Property Operation Management]</p> <p>1. Manage campus shops and vending machines to prohibit the sale of tobacco products or smoking-related items.</p> <p>2. Educate and deter smoking behaviors of outsourced vendors and their staff through tobacco hazards prevention education.</p> <p>[Division of Construction and Maintenance, Division of Procurement]</p> <p>1. When signing contracts with vendors, clauses prohibiting smoking within the campus shall be added to ensure vendors comply with tobacco hazards prevention regulations on campus.</p> <p>2. Educate and deter smoking behaviors of outsourced vendors and their staff through tobacco hazards prevention education.</p> |
| Office of Research and Development                                 | Revise the university's "Reference Sample for Student Internship Contract" to include provisions that institutes of Internship shall promote the prohibition of individuals under twenty from entering smoking areas and discourage the act of offering cigarettes.  |
| Office of International Affairs                                    | Assist in tobacco hazards prevention advocacy for international students.  |
| Office of Personnel  | <p>For faculty and staff who successfully quit smoking, rewards will be given, and for those who violate the <i>Tobacco Hazards Prevention Act</i>, disciplinary actions will be proposed. The responsible unit should fill out a recommendation form for rewards or punishments.</p> <p>After unified endorsement by the head of the institution, it should be forwarded to the Office of Personnel to be submitted to the Performance Evaluation Committee for review, in accordance with the University's Faculty and Staff Disciplinary Guidelines.</p>  |
| Occupational Safety and Health and Environmental Protection Center | <p>1. Provide health education and advocacy on tobacco hazards prevention among faculty and staff.</p> <p>2. Assist environmental units in inspecting campus tobacco hazards prevention efforts.</p>   |
| Office of Physical   | 1. Reason and stop smoking behaviors in sports facilities under its jurisdiction.  |

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| Education and Sports                                      | 2. Ensure no tobacco-related promotional content in managed areas.  |
| Library   | <ol style="list-style-type: none"> <li>1. Reason and stop smoking behaviors within the library.</li> <li>2. Ensure no tobacco-related promotional content in the library.</li> </ol>  |
| Colleges, Departments, institutes, Offices, and Divisions | <ol style="list-style-type: none"> <li>1. Set up no-smoking signs in managed buildings and ensures no tobacco-related promotional content.</li> <li>2. Reason and stop smoking behaviors in managed areas.</li> <li>3. Manage to prohibit the sale of tobacco products or smoking-related items within their jurisdiction and ensure no tobacco promotional content appears.</li> <li>4. Provide health education and advocacy for tobacco hazards prevention among their faculty and students, reason and stop smoking behaviors on campus.</li> </ol> |

## National Chung Hsing University Process Flowchart for Violation of Campus Smoking Ban



| For those who violate the campus smoking ban  |   |
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| <p>1. According to Article 21 of the <i>Tobacco Hazards Prevention Act</i>: on-site persons may dissuade those who smoke in non-smoking places.</p> | <p>Violations shall be reported to the Taichung City Government according to the <i>Tobacco Hazards</i></p> |

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| <p>2. If someone is found smoking on campus, moral courage should be exercised to persuade them to extinguish their cigarette.</p>  |   |  | <p><i>Prevention Act.</i></p>   |
| <p>1. Report immediately to the office or faculty.</p> <p>2. If the smoker refuses to stop smoking after persuasion, the campus security guards can be summoned to talk such person out of campus or call the <b>Taichung City Government Tobacco Hazards Prevention Hotline</b> at (04-25255187).</p>                                  |   |  |   |
| For NCHU Students:  | For Faculty, Staff, and Outsourced Vendors:   | If Identity Cannot Be Determined:  |   |
| <p>1. Campus security faculty shall reason and stop smoking behaviors.</p> <p>2. Health and Counseling Center shall provide smoking cessation medical consultation and referral to nearby medical institutions for smoking cessation clinics, and offer psychological support and counseling for those undergoing smoking cessation</p> | <p>1. If violators are confirmed to be outsourced vendors and their staff, the Office of General Affairs shall be notified and report shall be made to the health authorities.</p> <p>2. If violators are confirmed to be faculty or staff member, their supervisor shall be notified to conduct persuasion and prevention. Those</p> | <p>1. If it cannot be determined whether the individual is an outsourced vendor, contact the campus security guards to dissuade and report the violator.</p> <p>2. Directly contact the health authorities to dispatch officers for issuing fines.</p> <p>Health Promotion Administration<br/>Tobacco Hazards Whistleblowing Hotline: 0800-531-531</p> | <p>1. The supervisory authority, upon receiving a report, shall dispatch personnel to inspect the school. The campus security guards, upon confirming the identity, shall immediately notify the relevant unit to understand the situation and keep records.</p> <p>2. If the health authority confirms a violation of no-smoking regulations in the <i>Tobacco Hazards Prevention Act</i>, besides legal penalties, counseling shall be provided, and referral to medical service institutions shall be offered to assist in quitting smoking.</p> |



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| <p>treatment.</p> <p>3. Students who violate the campus smoking ban and refuse to mend after repeated education shall be punished according to relevant regulations.</p> | <p>who refuse to comply after being advised against smoking violations will be reported to the Office of Personnel for disciplinary action according to relevant regulations, or reported to the supervisory authorities for punishment.</p> |  |  |
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