

# 國立中興大學特殊教育推行委員會設置辦法

中華民國 102 年 9 月 4 日第 380 次行政會議訂定  
中華民國 107 年 10 月 3 日第 419 次行政會議修訂

- 第一條 國立中興大學（以下簡稱本校）為推動特殊教育學生之學習及輔導等事宜，並落實各項支持性服務，特依特殊教育法四十五條第二項規定設置特殊教育推行委員會（以下簡稱本委員會）。
- 第二條 本委員會任務如下：
- 一、審議特殊教育方案或年度工作計畫。
  - 二、審議特殊教育經費編列、運用與執行情形。
  - 三、審查特殊個案之個別化支持計畫、交通車或交通補助費及學期最低修課學分數等事宜。
  - 四、協助各處室、院、系、所行政分工合作，並整合校內外特殊教育資源。
  - 五、協調各系提供身心障礙學生甄試及單獨招生名額。
  - 六、督導改善校園無障礙環境及學校無障礙網頁。
  - 七、依大專校院特殊教育綜合訪視或評鑑指標，推動學校辦理自我評鑑、定期追蹤及獎懲。
  - 八、其他特殊教育相關業務。
- 第三條 本委員會置委員九人，由校長指派一級主管一人為召集人，其餘委員由校長就下列人員聘任之：
- 一、各處室、院、系、所主管代表。
  - 二、教師代表。
  - 三、學生代表。
- 委員任期二年**，期滿得續聘之。委員於任期中因故出缺無法執行職務或有不適當之行為經校長解聘者，由校長依前項規定遴聘適當人員補足其任期，任一性別委員不得少於委員總數三分之一。
- 本委員會置執行秘書一人，由校長指派特殊教育專責單位主管兼任之。
- 第四條 本委員會每學期至少召開一次會議，必要時，得召開臨時會，均由召集人擔任主席；召集人不克出席時，由召集人指派委員或由委員互推一人擔任主席。
- 本委員會之決議，以過半數委員出席，出席委員過半數同意行之。
- 本委員會必要時，得邀請專家學者或民間團體出席指導，或請相關系、所、學生或家長列席說明。
- 第五條 本委員會委員之開會及表決，有關利益迴避之規定，適用或準用行政程序法第三十二條及第三十三條之規定。
- 第六條 本辦法經行政會議通過，陳請校長核定後施行，修正時亦同。

# National Chung Hsing University Special Education Implementation

## Committee Establishment Measures

Drafted in the 380<sup>th</sup> Administrative Meeting on September 4, 2013

Revised in the 419<sup>th</sup> Administrative Meeting on October 3, 2018

Article 1 To promote the learning and counseling of students with special educational needs and to implement various supportive services, National Chung Hsing University (hereinafter referred to as "the University") hereby establishes the Special Education Implementation Committee (hereinafter referred to as "the Committee") in accordance with Article 45, Paragraph 2 of The Special Education Act.

Article 2 The duties of the Committee are as follows:

- (1) Review special education programs or annual work plans.
- (2) Review the allocation, utilization, and execution of special education funds.
- (3) Examine individualized support plans for special cases, transportation services or subsidies, and the minimum credit requirements per semester.
- (4) Assist in the administrative collaboration among various offices, colleges, departments, and institutes, and integrate special education resources both inside and outside the University.
- (5) Coordinate the provision of exam and separate admission quotas for students with physical or mental disabilities by various departments.
- (6) Supervise the improvement of an accessible campus environment and accessible university web pages.
- (7) Promote self-evaluation by the University based on the comprehensive inspection or evaluation indicators for special education in higher education institutions, with regular follow-ups and rewards or penalties.
- (8) Other special education-related tasks.

Article 3 The Committee shall consist of nine members, with a senior executive appointed by the President as the convener. The remaining members are appointed by the President from the following personnel:

- (1) Representatives of various offices, colleges, departments, and institutes.
- (2) Teacher representatives.
- (3) Student representatives.

**The term of office for the members is two years**, with the possibility of reappointment.

If a member is unable to perform their duties due to any reason or is dismissed by the President for inappropriate behavior during their term, the President shall appoint a suitable person to complete the term adhere to the aforementioned regulations, **ensuring that neither gender constitutes less than one-third of the total members.**

The Committee shall have an executive secretary, who is the head of the unit responsible for special education, appointed by the President.

Article 4 The Committee shall meet at least once per semester and may convene special meetings as necessary, with the convener acting as the chair. If the convener is unable to attend, they shall appoint a member or the members may elect one among themselves to act as the chair.

The resolutions of the Committee are passed by a majority of the members present, with the agreement of more than half of those present. When necessary, the Committee may invite experts, scholars, or representatives from non-governmental organizations for guidance, or request related departments, institutes, students, or parents to attend and provide explanations.

Article 5 The provisions on conflict of interest avoidance applicable to the meetings and voting of the Committee members shall follow or be in accordance with Article 32 and Article 33 of the Administrative Procedure Act.

Article 6 These measures shall be implemented after approval by the administrative meeting and endorsement by the President. Amendments follow the same procedure.