

# 國立中興大學學校衛生委員會設置要點

## National Chung Hsing University Directives Governing the Establishment of the University Health Committee.

民國 106 年 9 月 6 日第 409 次行政會議訂定  
民國 113 年 6 月 26 日第 464 次行政會議修正通過

Established at the 409<sup>th</sup> administrative meeting on September 6, 2017

Revised and approved at the 464<sup>th</sup> administrative meeting on June 26, 2024

一、本校為維護學生及教職員工身心健康、周全環境及餐廳衛生，提升生活品質，落實學校健康教育推展，特設置「學校衛生委員會」（以下簡稱本會）。

I. In order to maintain physical and mental health of the students, faculty and staff of the University, improve hygiene of environment and canteens, enhance life quality, and promote health education of the University, the School Health Committee (hereinafter referred to as the Committee) was specially set up.

二、本會職掌下列事項：

- (一) 學校年度衛生保健工作計畫之擬定、規劃、審議、督導與執行。
- (二) 學校年度衛生保健工作之檢討與改進。
- (三) 學校衛生保健教育與活動之策畫與協調。
- (四) 學校環境衛生之建議與督導。
- (五) 學校餐廳及飲用水之督導與改進。
- (六) 其他有關本校衛生保健工作之協調與建議。

II. The Committee is responsible for the following matters:

- (1) Formulation, planning, deliberation, supervision and implementation of the University's annual health care work.
- (2) Review and improvement of annual health care work.
- (3) Planning and coordination of health care education activities.
- (4) Suggestions and supervision of the University's environmental health.
- (5) Supervisions and improvement of canteens and drinking water.
- (6) Coordination and suggestions about other health care works of the University.

三、本會置委員十五名，主任委員由校長或校長指派副校長一人擔任之，負責召集並主持會議，副主任委員由學務長兼任之，當然委員為教務長、總務長、主計室主任、人事室主任、體育室主任、環境保護暨安全衛生中心主任、農業暨自然資源學院院長、獸醫學院院長、醫學院院長、食品暨應用生物科技學系（或食品安全研究所）教師代表一人、學生會代表二人及學生膳食管理委員會代表一人，委員均為無給職，聘期為一學年，連聘得連任。

III. The Committee consists of 15 members, the president or a vice president designated by the president shall acts as chairman of the Committee and takes charge of calling and presiding meetings. Dean of Student Affairs serves as vice chairman of the Committee. Ex officio members include Dean of Academic Affairs, Dean of General Affairs, Chief of the Office of Accounting, Chief of the Office of Personnel, Chief of the Office of Physical Education and Sports, Chief of the Occupational Safety and Health and Environmental Protection Center, Dean of the College of Agriculture and Natural Resources, Dean of the College of Veterinary Medicine, Dean of the Medical College, 1 teacher representative of the Department of Food Science and Biotechnology ( or Graduate Institute of Food Safety), 2 representatives of the Student's Union, and 1 representative of the Student Meal Management Committee. Members hold the position without pay, and employment term is one school year. Members may be re-engaged for successive terms.

四、本會執行秘書由健康及諮商中心主任兼任之，協助主任委員處理有關業務。幹事數人由健康及諮商中心護理師、營養師擔任，並負責本會之相關行政作業。

IV. The position of executive secretary of the Committee is concurrently held by chairman of the Health and Counseling Center, who shall be responsible for assisting chairman of the Committee in dealing with related business. Nurse practitioners and dieticians of the Health and Counseling Center shall take positions of committee officer, who shall be responsible for relevant administrative business of the Committee.

五、本會每學期至少召開會議一次，由主任委員召集之，必要時得召開臨時會。

V. The Committee shall at least hold one meeting each term, which is called by chairman of the Committee. Provisional meetings will be held in case of necessity.

六、本會開會時應有委員半數以上出席始得召開，且應有出席委員過半數同意，始得決議。委員應親自出席會議，但因故不能出席會議時，得由職務代理人代理出席。

VI. The Committee can only hold a meeting on condition that over half of its members attend. A decision can only be made on condition that over half of present members agree. Members shall attend the meeting in person. However, if a member cannot attend a meeting for some reason, his/her substitute shall attend on behalf of him/her.

七、本會會議得視需要，邀請或指定其他單位主管或相關人員列席。

VII. Supervisors of other units and relevant personnel shall be invited and appointed to sit in on the Committee's meeting as required.

八、本會設置要點經行政會議通過後實施，修正時亦同。

VIII. Setting Points of the Committee shall be implemented after being approved at the administrative meetings. This is also applicable for revision.