

NCHU Student Merit and Penalty Regulation

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Article 1 This regulation is established in accordance with the article 32 of University Act. All issues pertaining to the merit and penalty of students will be processed by this regulation unless dictated by other regulations.

Article 2 This regulation stipulates 6 categories of awards including Honorary Merit, Minor Merit, Major Merit, certificate, medal and prize money.

Article 3 Under the following circumstances, students are awarded an honorary merit:

1. Students who have ample evidence to show their warm heart and spirit to help others.
2. Students who have good scores in any on-campus competition.
3. Students who perform well in extracurricular activities.
4. Students who keep the dorms clean and tidy.
5. Students who return the lost money to its rightful owners.
6. Students who perform other honorable deeds.

Students who are awarded an honorary merit get one point in student conduct score.

Article 4 Under the following circumstances, students are awarded a minor merit:

1. Students who perform well in public duties.
2. Students who achieve top three rankings in off-campus activities or with outstanding performance in national competitions.
3. Students who perform well in internship or services off campus.
4. Students who have ample evidence in helping classmates.
5. Students who serve as class representative and perform well.
6. Students who perform well in running student publications and other extracurricular activities.
7. Students who have ample evidence in increasing other students' welfare.
8. Students who have similar good deeds as above.

Students who are awarded 1 minor merit will get 2.5 points in student conduct score.

Students who are awarded 2 minor merits will get 5 points in student conduct score.

Students who are awarded 3 minor merits will be regarded as getting 1 major merit.

Article 5 Under the following circumstances, students are awarded a major merit, certificate, medal or prize money (individuals can get prize money with a maximum of NT\$30,000;

groups can get prize money with a maximum of NT\$100,000. Each individual and group can only get once every semester):

1. Students who perform well in student group works or volunteering works.
2. Students who have inventions which could benefit the society.
3. Students who report before or stop any offence which may jeopardize the society and school safety.
4. Students who are courageous to protect people, save other people's lives or properties.
5. Students who perform well in international competitions or win championships in national competitions.
6. Students who have similar good deeds as above.

Students who are awarded 1 major merit will get 7.5 points in student conduct score. Students who are awarded 3 major merits will get 20 points in student conduct score and extra points will be calculated as honorable scores.

Article 6 This regulation stipulates 7 categories of penalty for students, including written warning, censures, minor demerit, major demerit, observation, expulsion and stripping of academic standing.

Article 7 For the penalty of student conduct, apart from the rules of this regulation, Student Rewards and Disciplinary Committee shall increase or reduce the penalty according to the following circumstances:

1. Daily behaviors
2. Motives and aims
3. Attitude and methods
4. Impact

Article 8 Under the following circumstances, students are given censures:

1. Students who do not conduct themselves with proper decorum.
2. Students who fail to fulfill the responsibilities as student club representatives or class leaders.
3. Students who damage or move public property without permission.
4. Students who go into dorms of opposite sex without the school's permission.
5. Students who commit minor transgressions by following, sneaking a photo of, emailing or using other ways to harass others.
6. Students who commit minor transgressions by violating intellectual property right.
7. Students who commit minor transgressions by violating the campus internet using regulations stipulated by the Ministry of Education.
8. Students who continue smoking (tobacco and related products) against warning.
9. Students who have similar misbehaviors as above.

Students given 1 censure will get 1 deduction on student conduct score. Students who are first-time offenders and commit only minor transgressions will get written warning.

Article 9 Under following circumstances, students are given minor demerits:

1. Students who are disrespectful to teachers.
2. Students who do not return public properties within due time.
3. Students who commit minor transgressions by disrupting public order, teaching, research, and academic activities on campus.
4. Students who fail to fulfill the duty of a good custodian in managing public

property, leading to damage, loss, shortage, or instances of falsely reporting or misappropriating public funds.

5. Students who write words or draw paintings that damage others' honor.
6. Students who are dishonest and lie to teachers.
7. Students who maliciously criticize or insult others and encourage unrest among classmates.
8. Students who stay overnight in dorms of the opposite sex without the school's permission.
9. Students who let other people stay overnight in the dorm without the school's permission
10. Students who reside in the dorm without applying or reside in the dorm under resident
11. Students who make a mess in the dorm and ignore the school's warning to clean it up.
12. Students who refuse to move out of the dorm after the residence time.
13. Students who ride motorcycles in campus without the school's permission.
14. Students who use appliance or inflammable materials without the school's permission.
15. Students who commit major transgressions by violating the school's internet regulations.
16. Students who commit minor transgressions by violating academic ethics.
17. Students who commit major transgressions by violating intellectual property rights.
18. Students who commit minor transgressions by sexually abusing or harassing other people, verified by the school's Gender Equality Education Committee.
19. Students who commit major transgressions by following, sneaking a photo of, emailing or other ways to harass people.
20. Students who commit acts of intimate partner violence, verified by a court-issued restraining order or supported by concrete evidence.
21. Students who have similar misbehaviors as above.

Students who are given 1 minor demerit will be given a deduction of 2.5 points in student conduct scores; 2 minor demerits will be given a deduction of 5 points. 3 minor demerits will be equal to 1 major demerit.

Article 10 Under the following circumstances, students are given major demerits or even more serious penalty:

1. Students who hinder teachers or other students to perform their duties.
2. Students who commit major transgressions by disrupting public order, teaching, research, and academic activities on campus.
3. Students who commit major transgressions by failing to fulfill the duty of a good custodian in managing public property, leading to damage, loss, shortage, or instances of falsely reporting or misappropriating public funds.
4. Students who commit theft, embezzlement, fraud.
5. Students who cheat in the exam.
6. Students who commit minor transgressions by beating up or fighting with other people.
7. Students who perform as false witness.
8. Students who go to places prohibited by the school.
9. Students who do bad things by using the school's authority.
10. Students who deliberately damage the school property.
11. Students who modify credentials issued by the school.

12. Students who gamble inside or outside of campus.
13. Students who commit major transgressions by violating the internet regulations stipulated by the Ministry of Education.
14. Students who commit major transgressions by violating academic ethics.
15. Students who commit major transgressions by violating intellectual property rights.
16. Students who commit compulsory indecency, verified by the school's Gender Equality Education Committee.
17. Students who commit major transgressions by sexually abusing or harassing other people, verified by the school's Gender Equality Education Committee.
18. Students who commit major transgressions by acts of intimate partner violence, verified by a court-issued restraining order or supported by concrete evidence
19. Students who keep dangerous or hold prohibited materials in the campus.
20. Students who use drugs.
21. Students who have misbehaviors as above.

Students who have 1 major demerit will receive a deduction of 7.5 points in student conduct scores.

Article 11 Under the following circumstances, students are given an observation:

1. Students who commit major transgressions by theft, embezzlement, fraud.
2. Students who deliberately tear down or modify the documents of the school.
3. Students who insult or make false criticisms toward teachers or other classmates.
4. Students who threaten teachers to follow their commands.
5. Students who are given 2 major demerits and 2 minor demerits.
6. Students who beat up other people and cause serious injury.
7. Students who burn objects in the dorm and cause fire.
8. Students who seriously jeopardize school safety and order
9. Students who drink excessively and cause trouble at school.
10. Students who commit sexual offenses, verified by the school's Gender Equality Education Committee or convicted by a court.
11. Students who have similar misbehaviors as above.

Students who are given a penalty of observation will receive a student conduct score of 60.

Article 12 Under the following circumstances, students are given expulsions:

1. Students who intentionally violate criminal law and are found guilty or who commit major transgressions and there are sufficient facts to justify it.
2. Students who have 3 major demerits.
3. Students who are given penalty more serious than censure during observation period.
4. Students whose student conduct score is under 60.
5. Students who take exams for other people or arranging a substitute.
6. Students who should be given an expulsion according to the school regulations.
7. Students who commit major transgressions by violating academic ethics.

Article 13 Under the following circumstances, students are stripped of academic standing:

1. Students who commit corruption.
2. Students who join in organizations or activities of criminal groups.
3. Students who are sentenced by the court and do not get a probation.
4. Students who should be stripped of academic standing according to the academic

regulations.

Article 14 Teachers and the responsible sections shall give advice to the handling of students' award and penalty according to related regulations, and follow the award and penalty procedures.

Article 15 The award and penalty procedures should be handled as follows:

1. Teachers and responsible sections should provide related documents and evidence when giving advice to the handling of students' awards and penalties. The Office of Student Affairs and the student advisor should handle it together.
2. Award like major merit or penalty like major demerit should be discussed and passed by Student Rewards and Disciplinary Committee, approved by the president. The award or penalty should be announced.
3. When discussing student award and penalty cases higher than major merit or demerit, the Student Rewards and Disciplinary Committee should notify and invite related departments, supervisors, mentors, and personnel; for students given penalties higher than major demerit, the student should be notified and given the opportunity to explain and defend for themselves.
4. Decisions of the award and penalty should be of written documents and clearly state the decisions, facts, reasons, relief, duration and the name of the responsible sections.
5. When students are given major merits or demerits, the school should notify their parents or legal guardians.

Article 16 The award and penalty records of students should not be deleted before students' graduation. Students who are first-time offender and do not have a major demerit shall apply for demerit cancellation according to the demerit cancellation regulations of the school.

Article 17 The award and penalty records of students on suspension are effective after re-enrolling.

Article 18 This regulation shall be implemented after being passed by the University Affairs Affairs Meeting and approved by the Ministry of Education. Any amendments shall be processed accordingly.