

NCHU Guidelines for Student Demerit Removal

Approved by the Student Affairs Council on June 17, 2004

Amended and approved (all articles) by the Student Affairs Council on May 3, 2019

- I. To counsel students and inspire positive change through education, the NCHU Guidelines for Student Demerit Removal (hereinafter referred to as Guidelines) are established in accordance with Article 15 of the NCHU Student Rewards and Punishments Regulations.
- II. First-time offenders of the NCHU Student Rewards and Punishments Regulations that are given minor demerits and have demonstrated remorse may apply for demerit or removal. However, those involved in gender equity violations are only eligible for demerit removal upon fulfilling measures decided by the Gender Equity Education Committee.
- III. Students given demerits may file their application for demerit removal with the Student Life Division, given the approval of their advisor and military instructor, within thirty days from the day following the announcement of the decision.
- IV. Principles governing student demerit removal:
 - (1) Students shall serve 8 hours for one censure, 16 hours for two censures, 24 hours for one minor demerit, and 48 hours for two minor demerits. The services shall, in principle, be rendered on campus and across multiple days. Students shall not complete more than 4 hours of services per day.
 - (2) On-campus services will be appointed and observed by the Student Life Division with assistance from the student's advisor and military instructor.
 - (3) Scope of on-campus services: Cleaning campus environments or other appropriate tasks.
 - (4) On-campus services shall, in principle, be completed within two months of appointment. Under special circumstances, the Student Life Division will determine a deadline for service completion.
- V. Announcements of penalties will be withheld for students who complete the demerit removal process.

- VI. Applicants shall obtain signatures from their department head, advisor, and military instructor before the service completion deadline and then submit the signed application to the Student Life Division. The Division will then pass on the application to the Vice President of Student Affairs for approval.

- VII. The guidelines herein and future amendments shall be promulgated upon approval from the Students Affairs Council and the NCHU President.